

PUBLIC NOTICE TO PARENTS AND STUDENTS OF BRAYMER C-4 SCHOOL DISTRICT

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless children, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Braymer C-4 School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disabilities, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young children with a developmental delay.

The Braymer C-4 School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement, or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA). The Braymer C-4 School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that the services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at 400 Bobcat Avenue Braymer, Missouri between the hours of 8:00 a.m. and 3:00 p.m. This notice will be provided in native languages as appropriate.

PROGRAMS FOR ENGLISH LANGUAGE LEARNERS - The Braymer C-4 School District recognizes the need to provide equal educational opportunities for all students in the district. Therefore, the inability to speak and understand the English language excludes a student from effective participation in the educational programs offered by the district. For more information, please call English Language Learner Coordinator and Superintendent, Billy Daleske at 660-645-2284.

PROGRAMS FOR HOMELESS STUDENTS- The Braymer C-4 School District recognizes that homelessness alone should not be sufficient reason to separate students from the mainstream school environment. There, the district, in accordance with state and federal law and the Missouri state plan for education of the homeless, will give special attention to ensure that homeless students in the school district have access to a free and appropriate public education. For more information, please call Homeless Coordinator and Superintendent, Billy Daleske at 660-645-2284.

PROGRAMS FOR MIGRANT STUDENTS- The Braymer C-4 School District directs the administration to identify migratory children in the district, as required by law, and to develop written administrative procedures for ensuring that migrant students receive services for which they are eligible. For more information, please call Migrant Student Coordinator and Superintendent, Billy Daleske at 660-645-2284.

FOSTER CARE POINT OF CONTACT – Erica Baker, School Counselor, 400 Bobcat Avenue Braymer, Missouri, 660-645-2284.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT - NOTIFICATION OF RIGHTS The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school building principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask Braymer C-4 School District to amend a record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and security personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the District discloses educational records without consent to officials of another school district in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office U.S. Department of Education 600 Independence Avenue, S.W. Washington, D.C. 20202-4605 **DIRECTORY INFORMATION** Directory information is information contained in a student’s education record that would not generally be considered harmful or an invasion of privacy if disclosed. Provisions in the Family Educational Rights and Privacy Act (FERPA), a Federal law, allows schools to disclose appropriately designated directory information without written consent. The primary purpose of these provisions is to allow the school or school district to include student information in a variety of school publications. For example, student names, pictures, and other information may be included in publications such as: school yearbook, honor roll or other recognition lists, graduation programs, school district website, school sponsored social media, etc. Directory information can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition,

two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended, to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent. The Braymer C-4 School District has designated the following information as directory information: student’s name; parent’s name; address; telephone number; grade level; date of birth; weight and height of members of teams; dates of attendance, honors and awards received; most recent previous school attended; photographs of regular school lessons, events, and functions; and participation in officially recognized activities and sports, including audio- visuals or photographic records of the openly visible activities (e.g. artistic performances, sport contests, assemblies, awards ceremonies, and service projects). Parents have a right to refuse to allow disclosure of directory information. To refuse disclosure, parents must submit their request in writing to the Braymer C-4 Schools (Care of Billy Daleske) 400 Bobcat Avenue Braymer, MO 64620 on or before September 1, 2022. If a refusal is not filed, Braymer C-4 School District assumes parents have no objection to the release of the directory information designated. Parental requests to not disclose directory information will exclude the student’s name and picture from all school publications for the entire school year. Parental requests to not disclose directory information are in effect only for one school year.

PARENTS RIGHT TO KNOW- Our district is required to inform you of information that you, according to the Every Student Succeeds Act of 2015 (Public Law 114-95), have the right to know. Upon your request, our district is required to provide to you in a timely manner, the following information:

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. Whether your child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

1. Information on the level of achievement and academic growth of the parent's child, if applicable and available, on each of the State academic assessments required under Title I.A.
2. Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

STATEMENT OF NON-DISCRIMINATION It is the policy of the Braymer C-4 School Board and it’s members, and those they employ not to discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs or employment practices as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. Inquiries about the district non-discrimination policies should be directed to: Billy Daleske, Superintendent Braymer C-4 Schools, 400 Bobcat Avenue, MO 64620. Inquiries and complaints may also be directed to the Office for Civil Rights, Kansas City Office, U.S. Department of

Education, One Petticoat Lane, 1010 Walnut Street, 3rd floor, Suite 320, Kansas City, MO 64106; telephone: (816) 268-0550; FAX: (816) 823-1404; TDD: (877) 521-2172.

ATTENDANCE POLICY AND PROCEDURES-The Braymer C-4 School District Administration, Staff, and Board recognizes the importance of regular student attendance to a successful learning experience. Research supports the fact that student attendance is crucial to improving academic achievement. The Board further recognizes that:

1. Frequent absences of students from regular classroom learning experiences disrupt the continuity of the instructional process.
2. The benefits of classroom instruction, once lost, cannot be entirely regained.
3. The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences and study in order to meet the district's student achievement goals.
4. Holding students and their parents/guardians responsible for attendance is part of the district's larger mission to train students to be productive citizens and employees.
5. State law reflects the importance of regular attendance by establishing compulsory school attendance and charging this Board to enforce that law.
6. State law authorizes school boards to make all needful rules for organization and government in the district. Parents and guardians are asked to make every effort to have students at school on time every day that school is in session. If a student is not able to attend because of illness or for some other reason, parents and/or guardians are asked to contact the school before 8:30 a.m.

Please refer to the Braymer School District Elementary, Secondary Student Handbooks, and district website for attendance procedures and information.

EVERY STUDENT SUCCEEDS ACT (ESSA) 2015-Missouri Department of Elementary and Secondary Education Every Student Succeeds Act of 2015 (ESSA)

COMPLAINT PROCEDURES- This guide explains how to file a complaint about any of the programs' that are administered by the Missouri Department of Elementary and Secondary Education (the Department of Elementary and Secondary Education (DESE) for more information regarding the ESSA Complaint Procedures. Missouri Department of Elementary and Secondary Education Complaint Procedures for ESSA Programs

General Information:

1. What is a complaint under ESSA?
2. Who may file a complaint?
3. How can a complaint be filed?

Complaints Filed with the LEA

4. How will a complaint filed with the LEA be investigated?
5. What happens if a complaint is not resolved at the local level (LEA)?

Complaints Filed with the Department

6. How can a complaint be filed with the Department?
7. How will a complaint filed with the Department be investigated?
8. How are complaints related to equitable services to nonpublic school children handled differently?

Appeals

9. How will appeals to the Department be investigated?

10. What happens if the complaint is not resolved at the state level (the Department)?